

DARWIN HARBOUR ADVISORY COMMITTEE

MINUTES - INAUGURAL MEETING

Date: Friday 14 July 2017
Time: 9:00am – 11:00am
Chair: Simon Cruickshank, Acting ED, WRD (DENR)
Location: Territory Conference Room (NADT)
 Development House, 76 The Esplanade
Secretariat: Carmony Leso, Executive Officer – Committees, (DENR)

Attendees: Alan Roe
 Annie Andrews
 Daniel Thompson
 Dr Graeme Suckling
 Jim Smith
 Prof. Karen Gibb
 Maria Kraatz
 Mark Robertson
 Nick Hanigan
 Shar Molloy
 Shenagh Gamble
 Sue McKinnon
 Terry O'Connor
 Trish Rigby

Territory Natural Resource Management
 Power and Water Corporation
 ConocoPhillips
 Urban Development Institute of Australia NT
 Sea Darwin
 Charles Darwin University
 Private Consultant
 INPEX
 Paspaley Pearls
 Environment Centre NT
 City of Darwin
 Landcare NT
 Darwin Port
 Northern Land Council

Apologies: Dr Claire Streten
 David Ciaravolo
 Nigel Browne

Australian Institute for Marine Science
 Amateur Fishermen's Association NT
 Larrakia Development Corporation

Guest/s: Kristen McAllister
 Senior Policy Officer, WRD (DENR)

Agenda No.	Agenda Item	Action Required (e.g. information / discussion / decision)
	Meeting start	The Inaugural Darwin Harbour Advisory Committee meeting commenced at 9:00am
1.	Welcome, Attendance and Apologies	Simon Cruickshank, interim chair, opened the meeting and welcomed the members to the Inaugural meeting. Apologies from Dr Claire Streten, David Ciaravolo and Nigel Browne.
3.	Actions arising from meeting	Nil.
2.	Introductions	The present members provided introductions around the table stating their names and a brief background: <ul style="list-style-type: none"> o Alan Roe – Program Manager, Territory Natural Resource Management; o Annie Andrews – Acting Manager for Environment, Power and Water Corporation (<i>previous member of DHAC</i>); o Daniel Thompson – Environmental Supervisor, ConocoPhillips;

		<ul style="list-style-type: none"> ○ Dr Graeme Suckling – CEO, Urban Development Institute of Australia NT (<i>previous member of DHAC</i>); ○ Mr Jim Smith – Managing Director, Sea Darwin; ○ Prof. Karen Gibb – Professor and Director, Research Institute for the Environment and Livelihoods, Charles Darwin University; ○ Maria Kraatz – Private Consultant ○ Mark Robertson – Government Approvals Manager - INPEX ○ Nick Hanigan – Development Manager, Paspaley Pearls; ○ Shar Molloy – Director, Environment Centre NT; ○ Shenagh Gamble – Manager of Climate Change and Environment, City of Darwin; ○ Sue McKinnon – Chairperson, Landcare NT; ○ Terry O’Connor – CEO, Darwin Port; ○ Trish Rigby – Research and Policy Officer, Northern Land Council
3.	Declaration of any conflicts of interest	<p>The present members were requested to state any actual, potential or perceived conflicts of interest. The following members stated conflicts:</p> <ul style="list-style-type: none"> ○ Nick Hanigan – Paspaley is currently working on the SLAMI project application with the NTG and conflicts may arise from that. Further, Paspaley is the owner of Pearl Marine & Engineering land and a parcel by Cullen Bay Waterfront; ○ Mark Robertson – INPEX currently has a development application for maintenance dredging on the harbour ○ Jim Smith – has a commercial interest due to his diving business; ○ Terry O’Connor – also has a maintenance dredging application in through the Darwin Port; ○ Shar Molloy – husband is a Marine Pilot on the port; ○ Graeme Suckling – UDIANT does development, has a potential conflict in terms of that ○ Sue McKinnon – Landcare NT is involved with protection actions in the harbour and essentially will be applying for grants at varying times – information from the DHAC meetings could potentially strengthen applications. <p>Action 1: Carmony to provide the Committee with Declaration of Personal Interest Forms for completion.</p>
4.	Terms of Reference	<p>The Terms of Reference (TOR) were tabled at the meeting for discussion by the committee.</p> <p>The members expressed a number of concerns in terms of the ‘vagueness’ of the role/purpose of the committee. Under Section 2.</p> <p>Section 2 Role, dot point one - <i>provide advice to the Minister on the management of aquatic environments of Darwin Harbour and its catchment.</i> This role was unclear to the committee. Members felt that they needed clarification around the term ‘aquatic environments’, and questioned whether it was necessary for this term to be</p>

		<p>included. Also, does this dot point include associated developments and / or social impacts? It was suggested this dot point could be reworded.</p> <p>Section 2 Role, dot point two – <i>provide advice on an integrated research and monitoring plan to inform sustainable management and protect the aquatic environment and critical habitats at risk from climate change.</i> The Committee discussed that this seems to imply that there is active work going on to develop an integrated research and monitoring plan. The Committee questioned whether anyone in DENR or another group is charged with developing such a plan?</p> <p>Section 2 Role, dot point three –<i>provide advice on and facilitate the development of annual reporting framework for Darwin Harbour’s aquatic environment.</i> The Committee questioned in terms of the ‘annual reporting framework’, whether there the expectation that a strategy / plan of sorts be developed by the Committee? Or is that something that can be suggested to the Minister?</p> <p><i>Committee comments: Karen Gibb noted that work is currently being undertaken by Simon Townsend (integrated monitoring and research) and Tony Griffiths (development of a NT Coastal and Marine Management Strategy) and that the Committee should gain an understanding of their work which will assist with the development of a potential plans/strategy for Darwin Harbour. Simon Cruickshank advised the Committee that they have access to NTG departments and that they can invite people to future DHAC meetings to present/ for questioning, as the Committee sees fit.</i></p> <p><i>The Committee would like Simon Townsend and / or Tony Griffiths to attend the next DHAC meeting to provide context in terms of the work they are currently undertaking.</i></p> <p>Action 2: <i>Kristen to follow up with Simon Townsend regarding the integrated research and monitoring plan as mentioned in the TOR.</i></p> <p>Action 3: <i>The committee will work on suggested revisions/amendments to the TOR out of session. Karen will work with Carmony to facilitate.</i></p> <p>Action 4: <i>Invite Simon Townsend and Tony Griffiths to present at the next DHAC meeting.</i></p>
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5.	Background / Setting the scene	<p>The members were provided with a copy of the Water Quality Protection Plan (2014), Darwin Harbour Strategy (2010) and Darwin Harbour Report Card (2016) for their information and consideration.</p> <p>Simon provided the members with a brief history of the Darwin Harbour Advisory Committee. In 2003, the Darwin Harbour Regional Plan of Management was developed which was a comprehensive document. There was a review undertaken of that plan which lead to the Darwin Harbour Strategy being planned by DHAC in 2007 and the strategy was published in 2010.</p>
6.	Appointment of Chairperson	<p>The members were requested to nominate an individual as chairperson of the DHAC for approval by the minister. Professor Karen Gibb was nominated as Chairperson by Shar Molloy, Alan Roe and Graeme Suckling, to which she accepted on the grounds that she is granted a probationary period (she accepted as an “Interim” Chair) until the TOR have been finalised and the role of the committee is more clearly defined.</p>
7.	Future Meetings <ul style="list-style-type: none"> - Proposed venue - Preferred time (am/pm) - Occurrence / frequency 	<p>The Committee members proposed to continue meeting at the NADT office in the Territory Conference Room (pending availability). The members expressed that they should meet more than 3 times per year due to the extensive requirements of the committee.</p>
8.	Other Business	<p>Remuneration</p> <p>Committee members were provided with documentation to complete in regards to their remuneration as members of the DHAC. Members are to return their completed forms to Carmony in due course.</p> <p><i>Committee comments: Karen questioned whether or not her remuneration could be donated. Trish Rigby questioned whether or not her organisation could invoice the department for her time.</i></p> <p>Action 5: Carmony to clarify and provide an email response to the following on remuneration questions from the committee:</p> <ul style="list-style-type: none"> - Can remuneration be donated? - Can individuals invoice the department for their time? - Can remuneration be paid to organisations? <p>Reporting Lines</p> <p>The Committee would like an individual from the Department (DENR) to attend all future meetings to provide information and feedback to the committee as required. Preferably someone with a broad, strategic knowledge base across the Department.</p> <p>The Committee agreed that they would provide a Communique to the Minister at the end of each meeting (as per the terms of reference) with circulation to the committee prior to submission to the Minister.</p> <p>The committee requested that the minutes from each</p>

		<p>meeting are published on the department's webpage.</p> <p><i>Action 6: Carmony to clarify whether Minutes will be published on the department's webpage.</i></p> <p>Decision-Making</p> <p>Karen questioned if the Committee will be running on votes or consensus? A discussion was held and members agreed they will run on consensus until such a time where voting is deemed necessary.</p>
9.	Next Meeting	<p>The next meeting has been proposed for mid-August.</p> <p><i>Action 7: Carmony to send out a Doodle Poll with the proposed meeting dates to the Committee.</i></p>
	Meeting closed	Meeting closed at 10:45am